

Commodity Shelf Newsletter

August 2009

Commodity Deliveries

Once a month delivery of USDA Donated Foods (DF) to LEAs of Missouri for School Year 2009 – 2010 will begin the first full week of August and will continue through April (9 deliveries). DF are warehoused and delivered by Food Distribution Associates (FDA), the current contracted vendor for DESE – SFS.



Please remember:

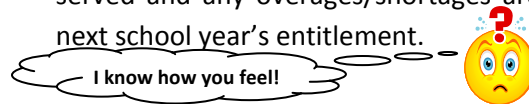
1. DF can be delivered any time between 7 a.m. and 4 p.m. Monday through Friday except on:
 - a. Labor Day (Sept. 7)
 - b. Thanksgiving Day, the day before and after Thanksgiving Day (Nov. 25-27)
 - c. Christmas Break (Dec. 19 – Jan. 3)
 - d. Martin Luther King Jr. Day (Jan. 18)
 - e. Presidents' Day (Feb. 15)
 - f. Good Friday (Apr. 2)
 - g. Monday after Easter (Apr. 5)
2. Deliveries are required to be "tailgate".
3. A Notice to Deliver will be provided to each LEA at least 4 business days prior to the delivery and include type and quantity to be delivered.
4. A two hour time frame for delivery will be provided to the LEA within 2 business days of delivery.

The current delivery price per case is \$1.70. Non-public LEAs will receive a bill from FDA to be paid to FDA for the delivery of DF. Delivery of DF to public LEAs is paid for by DESE – SFS; therefore public LEAs will not receive a bill for the delivery of DF.

For questions regarding the delivery of DF please contact the DESE – SFS office at 573-751-2646. LEAs may also contact either Angie Jackson or Karen Fry with FDA at 866-473-9700 or 816-833-2000 with questions.

Entitlement Letters

[Individual entitlement](#) letters for SY 09-10 are now available on the [DESE – SFS Commodities Web Site](#). The entitlement amount contained in the letter is the **ESTIMATED** amount of USDA DF each LEA is entitled to based upon previous year's Average Daily Participation (ADP) and the current SY commodity per meal rate (which is 19.50 cents per meal for SY 09-10). If this sounds confusing it is ☺! And it's not over there....entitlements for the previous school year are then adjusted in November based upon **ACTUAL** meals served and any overages/shortages are applied to the next school year's entitlement.



The important thing to remember is DESE – SFS has many avenues for LEAs to access USDA DF: Open Order, Prorated Commodities, Monthly Order Forms, Rebate Program and the Processing Packet. USDA DFs for each of the above programs are ordered by DESE – SFS using the State of Missouri's entitlement, which is the total of all participating LEAs entitlements. At this time LEAs individual entitlement usage is not tracked throughout the school year so LEAs are encouraged to utilize all the different avenues available to ensure your LEA receives its "fair share" of the entitlement. A summary of USDA DF received throughout the school year is figured at the end of each school year called the [Value of Commodities Distributed](#) and is currently available for SY 08-09.

Application Agreement

Don't forget to renew your LEA's Application Agreement for SY 2009 – 2010 on the [DESE Web Applications](#). An E-Mail address is only required for the Authorized Representative, but we strongly encourage Food Service Directors to include their E-Mail address for future communications from the DESE – SFS office. Please note; the Authorized Representative will remain the initial contact for Child Nutrition Program correspondence.

Recipe Contest

Do you or one of your kitchen managers have a great recipe you would love to share with other LEAs in Missouri? Here is your chance to share your tasty recipes and get some much deserved recognition for your hard work.

DESE – SFS is going to begin assigning an Open Order Item to be the “Commodity of the Month” for School Year 2009 – 2010 and would like for you to submit recipes including the “Commodity of the Month”. Recipes will be reviewed by the DESE – SFS staff to determine the winning recipe. The person/school submitting the winning recipe will receive a certificate from DESE – SFS and an article in the following Commodity Shelf Newsletter with their recipe.



Here is what we need from you:

1. Name of the school that created the recipe.
2. Name(s) of the cook(s) who created the recipe.
3. A name for the recipe.
4. Complete standardized recipe including all measurements of ingredients, preparation and serving procedures (including any HACCP), serving size and total number of servings the recipe yields.
5. A short story about the recipe, how it was created, inspiration for the recipe, etc.
6. A student's testimony about the recipe.
7. Nutritional information (if available).

A [form](#) is available on the DESE – SFS Commodities Web Site to fill out and to submit with your recipe. Submit recipes to DESE – SFS by either E-Mail at webreplyascfocom@dese.mo.gov or by Fax, 573-526-3897, by the 25th of each month.

The “Commodity of the Month” for July/August 2009 is: **Rotini, Enriched (B435)**. Because of summer break, Rotini, Enriched will be the “Commodity of the Month” for July and August, so recipes are due by August 25th and the winner will be announced in the September Commodity Shelf Newsletter. Take a look at your best recipes and submit them soon. You just might see yourself in an upcoming Commodity Shelf Newsletter. Have fun and good luck!!



Donated Food Program Meeting

Thank you to all of the participants who joined us at the Missouri School Nutrition Association annual meeting on July 27 and July 28. There were many food service personnel from across the state in attendance and your input is invaluable for our office to take and work towards creating a Donated Foods Program that best serves your schools. Many great ideas were generated and the DESE – SFS staff will be working to set many of the ideas into place in the near future.

Additional meetings are in the works for this fall. Matthew Essner is planning to attend the School Food and Nutrition Directors Association of Greater St. Louis on October 22, 2009. Tentative arrangements have also been made to attend a Heart of America (HOA) meeting on September 18, 2009. If there are additional gatherings of Food Service Directors in your area, let DESE – SFS know about the event. The more input we gather from the schools, the better we can sculpt a Donated Foods Program to better assist you. Contact Matthew Essner, matthew.essner@dese.mo.gov or 573-522-1974 with any ideas you have to improve the program or with additional meeting sites.

FACS

A meeting of Family and Consumer Science (FACS) teachers from across Missouri was recently held in Springfield, and DESE – SFS participated in their carousel presentations to discuss the use of DF in the FACS program. A lot of questions were raised about the availability of DF and if it costs the LEA for the FACS to use DF. FACS teachers were urged to discuss using DF individually with the FSD of each LEA, because we understand everyone has individual arrangements established. Emphasis was also put on referencing the contract if an LEA who contracts their food service with a Food Service Management Company (FSMC).

Just a reminder: DF can be used in the FACS program. The DF regulation [7 CFR part 250.48 \(g\)](#) states that “School food authorities receiving donated foods under this part may use such foods for the purpose of training students in home economics”. Another note (as mentioned above) DESE – SFS is currently not tracking entitlement usage throughout the school year; therefore, not ordering DF for FACS because of the lack of entitlement also should not be an issue at this time.

Order Forms

Please remember the [Open Order](#) forms are filled out for delivery the next month (Ex. orders submitted by August 15 will be delivered with your September commodities). The Processed Monthly Order Forms are filled out for delivery in two months (Ex. orders submitted by August 15 will be delivered with your October commodities).

Also remember:

1. Include your Agreement Number with **HYPHEN** on every form (Ex. 999-555)
2. Processed Order Forms need a delivery date
3. Digital Signatures are **OPTIONAL** on Monthly Processed Order Forms (see [June Newsletter](#))
4. All Monthly Order Forms must be **E-MAILED** to webreplyascfocom@dese.mo.gov. Please save and attach the file to the E-Mail, **DO NOT SCAN**.
 - Include the LEAs 6-digit Agreement Number in the subject line of the E-Mail
5. Order Forms are due on the 15th of each month, unless the 15th falls on a weekend, then Order Forms are due the next business day.

The Open Order Form will be available by the 1st of each month prior to the delivery period. DESE – SFS will be experimenting with a new process this school year of adding Open Order items to the Open Order Form when a Notice to Deliver has been received from USDA instead of waiting for the item to be physically delivered to the contracted warehouse.



All items on the Open Order are **EXPECTED** to be in the warehouse and available for delivery; however if circumstances arise that delay the arrival of the commodity, **ALL** orders for the delayed commodity will be delayed until the next month's distribution and an update will be in the next Commodity Shelf Newsletter. This process will allow DESE – SFS to save money on storage fees accrued on each case every month and will allow LEAs to receive products with longer shelf lives.

National School Lunch Rocks!
Have a great 2009-2010 School Year

Quick Fact



Nuts can account for up to half of the Meat/Meat Alternate (M/MA) component of a meal under the **Food Based Menu Planning**.

With **BONUS** Walnuts on the Open Order Form (A257), LEAs could create “vegetarian salads” by using Walnut pieces for up to half of the M/MA component and the other half of the M/MA component could come from cheese!

Questions?

Do you ever have a question, thought or concern and you would like the input from other Food Service Directors or from DESE – SFS personnel? Submit your questions, thoughts, concerns to Matthew Essner (info below) with your contact information and your thoughts will be addressed and might show up in an upcoming Commodity Shelf Newsletter if you would like other FSD input.

Quote for the Month

“When nothing seems to help, I go and look at a stonecutter hammering away at his rock, perhaps a hundred times without as much as a crack showing in it. Yet at the hundred and first blow it will split in two, and I know it was not the last blow that did it, but all that had gone before.” – Jacob A Riis



DESE – SFS Commodity Section Contacts

Essner, Matthew: 573-522-1974,

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Karr, Gary: 573-751-7253,

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Halderman, Amy: 573-751-2646,

amy.halderman@dese.mo.gov

Monthly Orders should be submitted to:

webreplyascfocom@dese.mo.gov

FDA (Angie Jackson or Karen Fry):

866-473-9700 or 816-833-2000

Prorated Commodities for School Year 2009-2010

(The below list are the Prorated Commodities DESE, SFS anticipates receiving. *All quantities, delivery periods, and values are subject to change.*)

Prorated Commodities are USDA Donated Foods (DF), which are purchased by DESE – SFS and then equally distributed to all LEAs participating in the DF program based on their Average Daily Participation (ADP) in the National School Lunch Program. These commodities are intended to be used in the approved Child Nutrition Programs sponsored by USDA. LEAs may **REFUSE** any Prorated Commodity item they wish by having the **Authorized Representative contact DESE – SFS in writing at least six (6) weeks prior to the beginning Estimated Delivery Period**. Refusals can be sent via E-Mail to webreplyascfocom@dese.mo.gov, by Fax to 573-526-3897 or by letter to PO Box 480, Jefferson City, MO 65102-0480.

Commodity Code	Description	Case per ADP*	Case Size	Estimated Delivery Period	Estimated per Case VALUE**
Fruits and Vegetables					
A174	Potatoes, Wedges, IQF	44	6 – 5 lb bags	Aug 1, 09 – Sep 15, 09	\$ 14.25
A417	Strawberries, FRZN, Diced, 4.5 oz IND cups	52	96 – 4.5 oz cups	Aug 1, 09 – Sep 15, 09	\$ 30.76
A130	Corn, FRZN, Whole Kernel	44	30 lb case	Sep 15, 09 – Oct 31, 09	\$ 12.26
A416	Peaches, FRZN, Diced, 4.4 oz IND cups	52	96 – 4.4 oz cups	Sep 15, 09 – Oct 31, 09	\$ 23.04
A433	Pears, CND, Sliced, Bartlett	64	6 – # 10 cans	Oct 15, 09 – Nov 30, 09	\$ 22.84
A243	Spaghetti Sauce, CND, Meatless	62	6 – # 10 cans	Oct 15, 09 – Nov 30, 09	\$ 12.71
A346	Apple Slices, FRZN, Unsweetened	37	30 lb case	Nov 1, 09 – Dec 15, 09	\$ 10.60
A091 ***	Beans, Vegetarian, CND,	68	6 – # 10 cans	Nov 1, 09 – Dec 15, 09	\$ 13.56
A431	Pears, CND, Halves	64	6 – # 10 cans	Nov 1, 09 – Dec 15, 09	\$ 23.40
A204	Potatoes, Rounds, FRZN	44	6 – 5 lb bags	Dec 1, 09 – Jan 15, 10	\$ 12.49
A061 ***	Beans, Green, CND	64	6 – # 10 cans	Dec 15, 09 – Jan 31, 10	\$ 19.42
A350	Applesauce, CND, Unsweetened	64	6 – # 10 cans	Jan 1, 10 – Feb 15, 10	\$ 20.53
A942	Beans, Pinto, DRY, Whole	46	25 lb bag	Jan 1, 10 – Feb 15, 10	\$ 9.82
A409	Peaches, CND, Clingstone, Diced	64	6 – # 10 cans	Jan 1, 10 – Feb 15, 10	\$ 30.46
A434	Pears, CND, Diced, Bartlett	64	6 – # 10 cans	Feb 1, 10 – Mar 15, 10	\$ 27.19
A085 ***	Beans, Refried, CND	68	6 – # 10 cans	Feb 15, 10 – Mar 31, 10	\$ 22.21
A210	Potatoes, FRZN, Oven Fry, Crinkle	44	6 – 5 lb bags	Feb 15, 10 – Mar 31, 10	\$ 15.21
A299	Orange Juice, FRZN, 4 oz IND cartons	38	70 – 4 fl oz cartons	Mar 1, 10 – Apr 15, 10	\$ 7.50
Meat/Meat Alternates					
B065	Cheese, Sliced American, Yellow, Processed	37	6 – 5 lb loaves	Aug 1, 09 – Sep 15, 09	\$ 34.52
A515	Chicken, Cut-Up, FRZN, 8 pc, Raw	20 ****	40 lb case	Sept 15, 09 – Oct 31, 09	\$ 29.71
A608	Beef, Raw, FRZN, Fine Ground, 85/15	84 ****	4 – 10 lb packages	Oct 1, 09 – Nov 15, 09	\$ 61.82
A608	Beef, Raw, FRZN, Fine Ground, 85/15	42 ****	4 – 10 lb packages	Jan 1, 10 – Feb 15, 10	\$ 61.82
A515	Chicken, Cut-Up, FRZN, 8 pc, Raw	20 ****	40 lb case	Jan 15, 10 – Feb 28, 10	\$ 29.71
B065	Cheese, Sliced American, Yellow, Processed	37	6 – 5 lb loaves	Feb 1, 10 – Mar 15, 10	\$ 34.52
A608	Beef, Raw, FRZN, Fine Ground, 85/15	MAKE UP*****	4 – 10 lb packages	Mar 15, 10 – Apr 30, 10	\$ 61.82

* Case per ADP means each LEA will receive approximately one (1) case of product for that number of Average Daily Participants. Each LEA will receive **AT LEAST** one (1) case of the product. This figure is only an ESTIMATE!

- Example: If LEA Jane Doe's ADP = 100 and A299 = 38 Case/ADP, then they could estimate to receive 2 cases of A299.
(100 ÷ 38 = 2.63. Round down for estimates).

** Estimated per Case VALUE is the value figured for each case based on the estimated cost per requested truck [determined by the USDA's Electronic Commodity Ordering System (ECOS)] divided by the number of cases on each truck.

- Example: A truck of A608 is estimated by ECOS to cost \$56,166 and contain 1,000 cases; therefore the Estimated VALUE is \$56,166 ÷ 1,000 = \$56.17.

*** These commodity **BEANS** can be credited for a Vegetable *or* a Meat/Meat Alternate in Food Based Menu Planning, but cannot be credited for BOTH on the same menu.

**** Beef and Chicken Case/ADP's are determined by the response each LEA chose on the Processing Packet for School Year 2009 – 2010. If your LEA chose to process any percent of either commodity, then you must adjust the Case/ADP accordingly. If your LEA chose to process 100% of the commodity, then ZERO (0) cases will be prorated to your LEA.

- Example: If you chose to process 50% of your Chicken and your ADP is 100, then you would determine your quantity of A515 cases and multiply by 0.50 to estimate that you will receive 2 cases of A515.
(100 ÷ 20 = 5 cases), (5 cases x 0.50 = 2.5 cases) Round down for estimates.

***** MAKE UP deliveries are for LEA's who chose to defer their pounds of PORK on the Processing Packet for School Year 2009 – 2010 and receive GROUND BEEF instead.

IQF = Individually Quick Frozen

FRZN = Frozen

IND = Individual

CND = Canned